

# Rental Checklist

Property Location \_\_\_\_\_  
\_\_\_\_\_  
Days Rented \_\_\_\_\_  
Days of Personal Use \_\_\_\_\_

Total Rent Collected        \$ \_\_\_\_\_

**EXPENSES:**

Advertising \_\_\_\_\_  
Auto Expenses (MILEAGE) \_\_\_\_\_  
Cleaning and Maintenance \_\_\_\_\_  
Commissions \_\_\_\_\_  
Insurance \_\_\_\_\_  
Legal & Professional \_\_\_\_\_  
Interest \_\_\_\_\_  
Repairs \_\_\_\_\_  
Supplies \_\_\_\_\_  
Taxes \_\_\_\_\_  
Utilities \_\_\_\_\_  
Wages and Salaries \_\_\_\_\_  
Depreciation \_\_\_\_\_  
**Other Expenses:**  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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